

Multi-Incident Analysis

Analyzing medication incidents one group at a time

Thursday September 12, 2013 from 9:00 a.m. to 5:00 p.m.

Program Abstract

This one day interactive workshop presents the key concepts for conducting a multi-incident (aggregate) analysis, a technique designed to maximize efficiency by analyzing a group of medication incidents sharing a common topic.

During this interactive and hands-on workshop you will learn a step-wise process for conducting a multi-incident analysis, and situations where this methodology is most beneficial. You will have the opportunity for hands on practice under the guidance of ISMP Canada experts. A variety of take home materials and tools will be provided, enabling you to confidently analyze your facility's medication incidents upon return to your home facility.

Learning objectives:

At the completion of this course, participants will be able to:

1. Describe how multi-incident analysis complements other medication incident analysis strategies
2. Describe the steps of a multi-incident analysis
3. Apply the step-wise multi-incident approach to begin conducting analysis of small groups of medication incidents

Audience:

Pharmacy directors, risk managers, patient safety officers, medication safety officers, and other healthcare professionals seeking to enhance their ability to act on medication incident reports

Program Summary

Multi – Incident Analysis:

- Where does it fit in?
- Step – by – step examples
- Hands-on practice

Date & Time:

Thursday September 12, 2013 from 9:00 a.m. to 5:00 p.m.

Cost: \$500 + HST (enrolment is limited to 8 attendees)

Workshop level: Intermediate (assumes basic knowledge of human factors engineering principles and system-based approach to medication safety)

Location:

4711 Yonge Street
(Proctor & Gamble Building)
2nd Floor Board Room,
Toronto, ON
Tel: 416 – 733 – 3131 Ext. 236

Further information: Please contact Alice Ho, administrative assistant, by telephone: 416 – 733 – 3131 Ext. 236 or toll free: 1 – 866 – 544 – 7672, or by e-mail: education@ismp-canada.org

This workshop has been assigned 6.5 CEUs by the Ontario College of Pharmacists. This program is supported by the Canadian Medication Incident Reporting and Prevention System (CMIRPs).

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Workshop Agenda

9:00 – 9:15 am	Welcome and Course Outline
9:15 – 10:00 am	Multi-incident Analysis Process: Description
10:00 – 10:45 am	Multi-incident Process: Step by Step Example
10:45 – 11:00 am	Coffee Break
11:00 – 12:30 pm	Multi-incident Analysis Hands on Practice: <ul style="list-style-type: none">• Gather background information• Finalize search criteria• Determination of main themes
12:30 – 13:30 pm	Lunch
13:30 – 14:15 pm	Multi-incident Analysis Hands on Practice: <ul style="list-style-type: none">• Confirmation of main themes
14:15 – 15:15 pm	Multi-incident Analysis Hands on Practice: <ul style="list-style-type: none">• Determination of sub-themes
15:15 – 15:30 pm	Coffee Break
15:30 – 16:30 pm	Multi-incident Analysis Hands on Practice: <ul style="list-style-type: none">• Identification of potential contributing factors
16:30 – 17:00 pm	Wrap up and Conclusion



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Fax: 416 – 733 – 1146
Attn: Alice Ho

Mail: ISMP Canada
4711 Yonge Street, Suite 501
Toronto, ON M2N 6K8
Attn: Alice Ho

Contact: Alice Ho,
Administrative Assistant
Phone: 416 – 733 – 3131, Ext. 236
E-mail: aho@ismp-canada.org

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REGISTRATION INFORMATION (Please print clearly)

First Name: _____ Last Name: _____

Company Name: _____

Mailing Address: Business: _____
Home: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Fax: _____

Email (to be used for registration confirmation): _____

Course Registration Fee \$500 + HST per person* (enrolment is limited to 8 attendees)

Total payable: \$

* ISMP Canada reserves the right to cancel or re-schedule the workshop if minimum enrolment is not reached

Method of Payment Cheques are payable to "ISMP Canada". Registration must be accompanied by payment.

Cheque VISA® Mastercard®

Name of Cardholder: _____

Credit Card #: _____ Expiry Date: _____

Signature: _____ GST Registration #898242219



Cancellation Policy: Requests for cancellations or refunds must be submitted in writing to ISMP Canada prior to September 5, 2013. A \$75.00 cancellation fee will apply. Cancellations will not be accepted after September 5, 2013.

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DIRECTIONS to ISMP Canada Multi – Incident Analysis Workshop

Location

ISMP Canada Office
4711 Yonge St
(Proctor & Gamble
Building)
2nd Floor Board Room,
Toronto, ON
M2N 6K8

If you have any difficulties in locating our office, please contact our main number: 416 – 733 – 3131 at any time. Please refer to our phone directory if you need to reach any of our staff members directly.

The course will be held at **4711 Yonge St (Proctor & Gamble Building)**. On entry to the building, **check in with Security to obtain a visitor ID badge** (next to the lobby elevators).

DRIVING

FROM THE WEST

Take highway 401 EAST. Take the exit at Yonge Street (EXIT 369) NORTH. Turn right onto Yonge. Before you reach Sheppard Avenue you will see the Proctor & Gamble building (4711 Yonge Street) on your right. Turn right on the driveway (Poyntz Ave.) at the north end of the building and buzz security for entry to the underground parking (tell them you are attending a meeting at ISMP Canada).

FROM THE SOUTH

Travel NORTH on Yonge Street past highway 401. Before you reach Sheppard Avenue you will see the Proctor & Gamble building (4711 Yonge Street) on your right. Turn onto Poyntz Ave. to access the underground parking. Buzz security for entry.

FROM THE EAST

Take highway 401 WEST to the Yonge Street (EXIT 369) NORTH. Keep right onto Yonge Street. Before you reach Sheppard Avenue you will see the Proctor & Gamble building (4711 Yonge Street) on your right.

PARKING

Turn right at the set of lights on the north side of the P & G building (Poyntz Ave.) to reach the underground parking entrance. Buzz security at the gate and let them know that you are visiting ISMP Canada. Park on Level P2. Take the elevator to the Lobby to obtain a visitor pass and proceed to the 2nd floor.

SUBWAY/TTC:

Take the Yonge line to Sheppard Subway Station. For direct access through the walkway, take the escalator at the Yonge Street and Poyntz Avenue exit. When you reach the top pass through the turnstile, you will see a set of doors directly in front of you. This is the entrance to the Proctor & Gamble building's course level. Continue down the corridor and take the escalator to the Lobby to obtain a visitor pass and proceed to the 2nd floor.

You may also exit Sheppard Subway Station at the Sheppard – Yonge Street southeast exit. Walk one block south to 4711 Yonge Street. Go to security desk to obtain a visitor pass and proceed to the 2nd floor.