

# Medication Reconciliation Process *in Home Care*

## Step 1

### **Collect** - *Collect the Best Possible Medication History (BPMH)*

- Interview the client/family caregiver using a systematic process to determine actual medication use by the client
- Review at least one other reliable source of information to obtain and verify all of a patient's medication use (prescribed and non-prescribed)
- Document the BPMH

## Step 2

### **Compare** - *Identify discrepancies*

- Compare the BPMH with the most current information found in the client's recorded medication information sources
- Identify and document discrepancies

## Step 3

### **Correct** - *Resolve discrepancies*

- Correct or resolve discrepancies through discussion with the client/family caregiver and/or healthcare professional(s), as appropriate, i.e., reconcile
- Update the BPMH (as needed) to accurately reflect the client's current medication regimen once discrepancies are resolved. **This updated list becomes the reconciled medication list**
- Document the reconciled medication list in a clearly visible and accessible place

## Step 4

### **Communicate** - *the reconciled medication list*

- Communicate any medication changes to the client/family caregiver and verify their understanding of the updated medication regimen
- Provide the reconciled medication list, whenever possible, to: client/family caregiver and others involved in the client's circle of care
- Convey the importance of keeping an up-to-date medication list