Frequently Asked Questions

How do I access the Safer Healthcare Now! MedRec Quality Audit Tool?

The MedRec Quality Audit (MRQA) tool is available for acute care or long-term care organizations to evaluate the quality of their implemented admission MedRec processes.

The MRQA tool is available on the Safer Healthcare Now! Patient Safety Metrics (PSM) webpage. PSM is a web-based data submission and reporting system designed to support teams in the collection and analysis of improvement data. Enrollment/access is complimentary through funding provided by Safer Healthcare Now!

When using PSM, use Internet Explorer (ideally version 11) as your web browser.

Prior to accessing the MRQA tool, organizations (e.g., hospitals, long-term care facilities) must be enrolled in the PSM. Delegated individuals within organizations will have access to the organizational “account”.

How to generate a MRQA tool to perform an audit

It is very important to note before using the MRQA tool (also known as a “Data Collection Form) that you must create an individual MRQA tool for each area to be analyzed (e.g., nursing unit). This will allow PSM to display and provide the results of your data submission at your desired level of specificity. (When printed from PSM, the MRQA tool for each area includes a unique barcode which is vital to the submission and data retrieval process.)

For example:

Health Region “Q” consists of 3 hospital sites- “sites 1, 2 and 3”. Each of these sites has two wings- “South Wing and North Wing”. They are all performing admission MedRec and would like to be able to view/analyze the results at the “wing” level for each hospital site. To accomplish this, 6 MRQA tools - one for each specific area - need to be created.

- Health Region Q, Site 1, South Wing
- Health Region Q, Site 2, South Wing
- Health Region Q, Site 3, South Wing
- Health Region Q, Site 1, North Wing
- Health Region Q, Site 2, North Wing
- Health Region Q, Site 3, North Wing
Medication Reconciliation (MedRec)

Flowchart: Steps to generate your MRQA tool(s) in Patient Safety Metrics

Is your organization enrolled in PSMetrics?  
No / Unsure 
Check if your organization is enrolled at https://psmetrics.utoronto.ca/metrics/Enroll.aspx
If no, contact PSMetrics staff at 416-946-3103 or metrics@saferhealthcarenow.ca

Yes

Do you have a login for PSMetrics?
No
Contact PSMetrics staff at 416-946-3103 or metrics@saferhealthcarenow.ca with your full name, phone number, organization/site information.

Yes

1. Log into https://psmetrics.utoronto.ca/metrics/login.aspx
2. Is your organization enrolled in either the "MedRec-Acute" or "MedRec-LTC" intervention?

No

1. Click the “Manage Intervention” button
2. Select "Enroll" from the drop-down menu beside the "MedRec-Acute" or "MedRec-LTC" interventions
3. Click the "Save and Back" button

Yes

1. Click on the "MedRec-Acute" or "MedRec-LTC" tab
2. Do you have existing audit forms?

No

1. Click the “Create a new Data Collection Form” button
2. Select "MedRec Quality Assessment" from the drop-down menu
3. Complete the following fields for the area to be audited: In/Out (patient), Adult/Pediatrics, Program, Service, Unit

Yes

1. Click the “Get Form” link to the right of the audit
2. Print or save the PDF form

For more information contact PSM staff at 416-946-3103 or metrics@saferhealthcarenow.ca.